

## ACCOUNT APPLICATION FORM

Belfast International Airport Ltd.  
Belfast International Airport  
Belfast  
BT29 4AB

### BUSINESS CONTACT INFORMATION

Company Name			
Contact Name		<input type="checkbox"/> Sole Trader	Please note we only process one payment run a month which will be processed around the 16th of the month. Invoices will be paid in the next available payment run once the invoice has been approved and falls due.
Phone		<input type="checkbox"/> Partnership	
E-mail Purchase Orders		<input type="checkbox"/> Limited Company	
E-mail for Remittance		Company Registration Number:	
E-mail for Contact			
A/C Number (Office Use Only)		<input type="checkbox"/> Other	

### BUSINESS AND CREDIT INFORMATION

Bank Name:		Bank Address	
Bank Account Name			
Bank Account Sort Code		Post Code	
Bank Account Number		City	
Swift Code		VAT Registration Number	
IBAN		Type of Payment	<input type="checkbox"/> BACs <input type="checkbox"/> Other

### COMPANY ADDRESS

Address Line 1			
Address Line 2			
Address Line 3			
Post Code		County	
City		Language	
Country			
Currency	<input type="checkbox"/> GBP <input type="checkbox"/> EUR <input type="checkbox"/> Other	If other, please state:	

### CONSTRUCTION INDUSTRY SCHEME (IF APPLICABLE)

Will the work you provide us fall under CIS terms?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Unique Tax Payer Reference	
Company Registration		National Insurance Number	
Status		We are end Users as per Section 55 A VAT Act 1994 reverse charge. Please issue us with a normal VAT invoice.	
Position in Company			
Signature		Date	

Belfast International Airport has a zero tolerance policy towards human trafficking and modern day slavery. As such we do not and will not support any business who does not comply with the Modern Slavery Act 2015. By operating as a supplier of goods and/or services to Belfast International Airport, you are confirming that your company is fully compliant with this. Failure to adhere to this will result in your exclusion from opportunities to work with us in the future. Once completed, please email to [procurement@bfs.aero](mailto:procurement@bfs.aero) or alternatively post to the address stated above. When sending your invoices to us please send as PDF documents to [invoices@bfs.aero](mailto:invoices@bfs.aero) quoting a valid PO Number. Any statements or queries regarding invoices that have valid PO's should be sent to [Ruth.Rea@bfs.aero](mailto:Ruth.Rea@bfs.aero)